TRACE Training Packages

Included with Your TRACE Membership

- Unlimited access to TRACE LMS and all courses
- Onboarding and technical support
- One LMS account/training site
- Administrator registration or user self-registration
- Training Site/Homepage customizations
- Basic TRACE course customizations
- Mobile accessibility
- Complimentary TRACEpro enrollments▪

Customizations

Training Site / Homepage

- Widget updates
- API
- Course editing feature for up to 1 Power User
- Automated recurring course enrollments (Up to 4)
- Automated recurring emails (Up to 4)*
- Automated custom reports
- Access to LMS Gamification feature (allows member to use TRACE course completion badge)
- Access to LMS Teams & Managers Feature

Basic Course*¶

- Company logo added to top course banner
- Addition of Company Policies to course resources
- Addition of 1 Company-Specific slide per TRACE course (e.g. Adding a custom welcome or closing message slide to a course, adding a slide that discusses a company›s specific procedure, etc.)§

Additional customizations may be available based on your membership agreement or via the purchase of a training package

▪Standard members receive 5 complimentary TRACEpro seats and Enterprise members receive 10 seats
*Translations to be provided by members
¶All basic customizations are available in up to 4 languages
§Excluding audio updates

TRACE Training Packages

LMS Customizations	TIER 1 US$8,000	TIER 2 US$15,000	TIER 3 US$30,000
Single Sign On	included	included	included
Custom Course Certificates (1 per course)	included	included	included
Content Management (Host Non-TRACE courses on LMS)	up to 10 courses▪	up to 20 courses▪	up to 40 courses▪
Custom Email Notifications/Reminders (4 are included with membership)	1 additional	6 additional	16 additional
Custom TRACE LMS language wrapper menus*	up to 4	up to 8	up to 12
Custom LMS data fields	up to 2	up to 3	up to 5
LMS Power User Upgraded Functionality Features¶	1 PU feature	2 PU feature	4 PU feature
Dedicated Rollout Support (rollout per year)§	up to 2	up to 4	ongoing
Additional LMS Training Site Instance (includes basic customizations)	up to 1 additional	up to 2 additional	up to 3 additional
Custom course survey/quiz deployed via TRACE LMS (up to 25 questions per survey/quiz; must be compliance-related and cannot be due diligence deployed to third parties)	1	2	4

▪One course in a single language counts as one "course" - the same course in an additional language will count as a second course (Company must provide all translations)

*Limited to core TRACE languages and available TRACE courses

¶Upgraded functionality for TRACE LMS Power Users includes access to custom Insights dashboards, groups, newsletters, channels, learning plans and observational checklists

§Dedicated rollout support includes creation of user accounts, course enrollments, and report creation/scheduling

Course Customizations

	TIER 1	TIER 2	TIER 3
Member internal LMS course wrappers	up to 4 wrappers total (4 languages per course)	up to 8 wrappers total (8 languages per course)	up to 12 wrappers total (12 languages per course)
Basic Course Customizations in additional languages (beyond the 4 core)	up to 5 additional languages	up to 10 additional languages	up to 20 additional languages
Basic Course Customizations for additional courses (in up to 4 languages)	up to 5 additional courses■	up to 10 additional courses■	up to 20 additional courses■
Full customization of a TRACE course (in up to 4 languages)	not included	up to 1 course■	up to 2 courses■
Creation of custom code of conduct course using TRACE template×	up to 1 language	up to 2 languages	up to 4 languages
Update of custom code of conduct course using TRACE template§	up to 1 language	up to 2 languages	up to 4 languages
Creation of one custom member training course (compliance-related topics only)‡	not included	not included	up to 4 languages

**TIER 4	+ US$40,000**	A customizable tier that allows for an assortment of package components and customizations that are tailored to your company's needs. To discuss a custom tier 4 package for your company, please reach out to **nreyesleon@TRACEinternational.org**.

All translations to be provided by the member. If a member requests additional substantive edits after final approval of any customization/project under the member's package, TRACE will assess a fee of US$1,000 for each additional round of edits requested.

■One course in a single language counts as one "course" - the same course in an additional language will count as a second course (Company must provide all translations)
§Includes modification of up to 5 slides, up to 5 minutes of voiceover, updates to all policies included in the course, as requested.
‡Includes up to 30 slides, up to 15 minutes of voiceover, and inclusion of up to 10 policies, as well as 1 gaming interaction and 1 quiz with a max of 10 questions. Company must provide all course content.