



TRACE

eLearning



Award-winning eLearning

TRACE has been recognized by Brandon Hall Group with three Excellence Awards:



One GOLD Technology Excellence Learning and Development Technology Award in the **Best Advance in Learning Management Technology for Compliance Training** category for our TRACE Learning Management System (LMS).

One GOLD Human Capital Management (HCM) Excellence Learning and Development Award in the **Best Advance in Compliance Training** category, for our latest anti-bribery compliance eLearning module, "Mission Possible."

One SILVER Human Capital Management (HCM) Excellence Learning and Development Award in the **Best Learning Team** category.

Seamlessly deploy training to an unlimited number of employees and third parties

Compliance training helps shield your organization from legal risk, protects your corporate reputation, and creates a culture of business ethics. **It's the foundation of any effective compliance program.** That's why we offer our members unrestricted access to our expansive eLearning library and Learning Management System (LMS) at no additional charge.

Site Automation Features

Training deployed via the TRACE (LMS) can be completely automated using automatic course enrollments, email notifications and manager delegation within the training site. Administrators who prefer a more "hands-off" approach can also elect for users to self-register in the training site.

Tracking & Reporting

To track and monitor learner progress, the TRACE LMS offers a robust yet easy-to-use reporting tool that allows training administrators to export and save updated data on enrollees. Through the reporting feature, administrators can schedule and run customized reports by selecting and editing data fields, including but not limited to course status, date of completion, last login and more.

Training Packages

Bundling together our most popular training "add-on" features, these tiered packages include services such as creating custom policy courses, access to additional accounts (training sites) on the LMS, custom training guides, hands-on technical support and the ability to host (and deploy) your own internal training content via the TRACE LMS. These packages also offer additional **TRACEpro** enrollments.

Download our [TRACE Training Packages Info Sheet](#) or email training@TRACEinternational.org for more information on tiers and pricing.

Included with TRACE eLearning

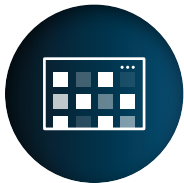
TRACE offers a variety of resources to meet your organization's compliance training needs, including:



More than 50 animated videos and graphic novels



Over three dozen mini guides, case studies, guidebooks and white papers



A host of materials for ongoing compliance communications, including training aids, memes, videos and compliance games



Hours of podcasts exploring diverse topics including corruption, fraud, money laundering and sanctions




Hundreds of webinars covering a wide variety of compliance topics



10 complimentary TRACEpro enrollments

TRACE eLearning offers

- **Learning Management System (LMS)** access featuring a built-in administrative dashboard to easily manage users, groups and training results
- **Interactive courses** that explore real-life scenarios and teach appropriate conduct in a variety of situations
- **Ability to launch courses from the TRACE LMS and/or your company's own LMS** (files available in SCORM format)
- **Multilingual platform available in 39 languages**, including Arabic, Simplified and Traditional Chinese, English, French, German, Japanese, Portuguese, Russian and Spanish
- **Technology Integrations including Application Programming Interface (API)** which allow for the seamless addition/removal of trainee data and report automation using RESTful APIs and OAuth2 as well as **Single-Sign On (SSO)** to authenticate access to the LMS through a third party system
- **Learner Engagement** features including course surveys, gamification as well as teams and manager oversight directly within the LMS
- All TRACE courses in our core languages are **compliant with WCAG 2.1 Level AA accessibility standards**



The TRACE LMS is supported by PCs, laptops, select tablets and mobile devices and is also accessible via mobile app for both iOS (including iPads) and Android devices.

↑ Full-Length Courses

20+ minute courses that cover key compliance issues, introduce employees and third parties to relevant compliance laws, and teach learners how to take appropriate action when faced with a potential issue.



TRACE LMS or Client LMS



Employees and Third Parties



20+ minutes

TRACE Compliance Series 1

- Anti-Bribery Challenge for Employees
- Anti-Bribery Challenge for Third Parties
- Anti-Bribery for Shipping and Logistics
- Data Protection & Privacy
- Economic Sanctions
- Global Antitrust & Competition
- Intersection of the GDPR and Anti-Bribery
- UK Criminal Finances Act

TRACE Compliance Series 2

- Anti-Corruption Training (ACT) for Employees
- Anti-Corruption Training (ACT) for Third Parties
- Anti-Money Laundering*
- Forced Labor & Human Trafficking**
- Global Conflict Minerals Regulation***
- Sanctions Compliance (Part 1 & Part 2)
- U.S. Trade and Export Controls

TRACE Compliance Series 3

- Global Anti-Corruption Overview
- Mission Possible - Busting Bribery

TRACE Compliance Supplement Series

- Guide to Compliant Gifts & Hospitality
- Spotlight on Germany

TRACE Ethics Series 1

- Sexual Harassment Prevention

TRACE Ethics Series 2

- Respect in the Workplace

*An earlier version of this course is available, "**TRACE Compliance Series 1: Anti-Money Laundering**"

An earlier version of this course is available, "TRACE Compliance Series 1: Avoiding Trafficked Labor**"

***An earlier version of this course is available, "**TRACE Compliance Series 1: Conflict Minerals**"

To view the earlier versions, email the TRACE Compliance Training team at training@TRACEinternational.org.

Refresher Courses

10+ minute courses designed to keep key compliance issues top-of-mind.

 TRACE LMS or Client LMS

 Employees and Third Parties

 10+ minutes

TRACE Compliance Refresher Series 1

- Anti-Bribery for Employees
- Anti-Bribery for Third Parties
- Gifts & Hospitality
- Third Party Due Diligence

TRACE Compliance Refresher Series 2

- Conflicts of Interest*

TRACE Compliance Refresher Series 3

- Global Anti-Bribery Challenge
- Anti-Corruption Training (ACT) Refresher: Regional Compliance Spotlights**
 - APAC – China, India, Singapore, Japan
 - EMEA –
 - Europe - France, Germany, the UK
 - Middle East – UAE, Saudi Arabia, Qatar
 - Africa – Nigeria, South Africa, Kenya
 - North America – U.S., Canada
 - Latin America – Brazil, Argentina, Mexico

*An earlier version of this course is available, "**TRACE Compliance Refresher Series 1: Conflicts of Interest**"

An earlier version of this course is available, "TRACE Compliance Refresher Series 2: Anti-Bribery Challenge Regional Spotlights**"

To view the earlier version, email the TRACE Compliance Training team at training@TRACEinternational.org.

Microlearning Modules

3+ minute courses addressing discrete compliance topics, offering learners guidance and best practice recommendations for addressing specific compliance challenges.

 TRACE LMS or Client LMS

 Employees and Third Parties

 03+ minutes

Compliance Hot Topics

- ESG
- Occupational Health and Safety
- Speak Up

Training Aids

- Building a Compliance Training Program
- Red Flags To Watch Out For

Compliance Minutes

- Bribery Mistakes
- Culture of Compliance
- FCPA Books and Records
- Sub-Agents and Sub-Distributors
- The #MeToo Era
- Training Fatigue

Video Series

- Bribe Busters - Episode 1
- Bribe Busters - Episode 2
- Bribe Busters - Episode 3
- Bribery's Deadly Consequences
- Corruption Files - The Advocate
- Corruption Files - The Insider
- Corruption Files - The Journalist
- Corruption Files - The Watchdog
- Corruption Files - The Whistleblower
- FIFA's Compliance Failures
- How to Say No - Part 1
- How to Say No - Part 2
- Toxic Transactions

Supplementary Compliance Materials

Our supplementary compliance materials can help enhance your compliance program and reinforce the lessons learned from online training throughout the year.



TRACE Resource Center



Employees and Third Parties

TRACE Training Aids

- A Gift or a Bribe?
- Accounting Red Flags to Watch Out For
- Can a Charitable Donation be a Bribe?
- Compliance Event Toolkit
- Compliance STAR Poster
- Do's and Don'ts of Addressing Internal Reports
- Encouraging Employees to Report Misconduct
- ESG & You
- Forced Labor Red Flags
- Guide to Setting a Tone at the Top
- Human Rights Due Diligence Reporting
- Managing Third Party ESG Risk
- Red Flags: Watch Out for Signs of Trouble!
- Resisting Bribery
- Responding to Bribe Demands
- Shades of Red: How to Mitigate Red Flags
- Speak Up, Listen Up, and Don't Give Up
- Three Questions About Foreign Officials
- What Happens in Vegas
- What is a Conflict of Interest?

TRACE Guides

- Anti-Corruption Compliance and Third Party Intermediaries
- Assessing Third Party Risk
- The Compliance Officer's Guide to Innovative Training
- Three Dilemmas for Gifts Hospitality Policies and How to Solve Them
- What to Know About Sanctions

TRACE Mini Guides

- 5 Elements of a Sanctions Compliance Program
- Four Ways to Improve Your Ethics & Compliance Training
- How to Conduct an Effective Corruption Risk Assessment
- Key Red Flags That Could Indicate Bribery Risk



Pre-Recorded Webinars

Our pre-recorded webinar library includes hundreds of sessions covering a wide variety of compliance topics.



TRACE Resource Center



Employees



45-60 minutes

- The Tension between Data Privacy and Anti-Corruption Compliance
- “Hot Button” Sanctions Issues
- Launching a Global Compliance Ambassador Program
- FCPA Enforcement Year in Review

The webinars listed above are a small sample of the pre-recorded webinars available in the member-only TRACE Resource Center.

Via the TRACE LMS or upon request, TRACE webinars are also available as SCORM files to be deployed on an internal LMS. Company-specific customizations can also be made for an additional fee.



Compliance Games

3+ minute gaming interactions designed to reinforce key concepts and add a dash of fun to compliance training.



TRACE LMS or Client LMS



Employees and Third Parties



03+ minutes

- Anti-Bribery Compliance Road Map
- Anti-Bribery Key Terms Flash Cards
- Anti-Bribery Key Terms Matching Game
- Antitrust and Compliance Crossword Puzzle
- Bribe Buster
- Bribe Destroyer
- Gifts & Hospitality Expense Proposal Game
- Race against the Clock to Speak Up Game
- Sniffing Out Business Conflicts
- TRACEing the Steps of an Investigation
- Third Party Compliance Risk Road Map
- What Kind of Compliance Dog Are You? Quiz



TRACE's eLearning courses are **available in several languages** to meet the needs of global organizations and ensure comprehension worldwide.

TRACE eLearning core languages are English, Chinese (Simplified), French, German, Japanese, Portuguese and Spanish. For other language options, please visit our **Compliance Training Courses Language Availability webpage** or reach out to **training@TRACEinternational.org** to confirm course language availability.

***To note:** We frequently add new translations to our eLearning library based on member requests.*



+1 410.990.0076



training@TRACEinternational.org



www.TRACEinternational.org



151 West Street, Annapolis, MD, USA 21401

